



Aberdeen Football Club Job Description

Employee Name:	
Job Title:	Part Time Cleaner
Line Manager:	Stadium Manager
Date Started:	TBC
Overall Purpose of Job: (Narrative)	
<p>To provide and maintain the highest standard of cleaning within the designated areas as set out per weekly duties & schedule, cleaning and maintaining the facilities in keeping with the requirements of a top-level professional football club, to adhere to the compliance of personal responsibilities laid out under health and safety at work.</p> <p>(NB: in addition to these functions you may be required to carry out other duties as may be reasonably required)</p>	
Main Responsibilities/Description of Duties: (Bullet Points)	
<p><u>Responsibilities</u></p> <ul style="list-style-type: none"> • To clean and maintain standards throughout the stadium as necessary. • To liaise with the Line manager regarding deadlines, work progress, available resources and requirements. • To keep up to date with current and future changes to health and safety legislation. • To implement and oversee procedures and methods of work. • To ensure legal requirements are met in particular health and safety at work and subsequent regulations as they apply to staff activities. <p><u>Key Tasks</u></p> <ul style="list-style-type: none"> • Ensure all AFCCT designated areas are kept clean, tidy and are maintained to high standards. • Ensure the cleaning schedules are set up to required standard. • Monitor level of resources and supplies to meet requirements • Control stock levels and usage to maximise cost efficiency • Check condition, conduct inspections and complete maintenance record of facilities and all toilet/kitchen/office equipment as necessary. • Work within budgets and resources as agreed with the Line Manager • Carry out any reasonable duty as directed by the Line Manager. • Respond to any reasonable and appropriate requirements from the team manager. 	
Experience/Qualifications/Training	
<p>Essential:</p> <ul style="list-style-type: none"> • Basic Health & Safety knowledge • Cleaning experience 	<p>Desirable:</p> <ul style="list-style-type: none"> • Fire training • Legionella training • First Aid
Signed by Employee:	Signed by Line Manager:
Date:	Date: