**Assessment Form - SILVER**

**T**

**Please note:** Templates

are available

where you see

 this symbol

Please complete the requirements for the criteria below. Guidance Notes are available to help you with what is required. All information supplied must apply to the current season in progress.

**3. Knowing your club and its community**

It is important to promote the right culture in your club so that its policies and ethos encourage all members to adopt an inclusive friendly approach to sport.

* 1. **Your club has adopted a sports equality policy**

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| **How do you communicate this policy to your club members, parents and carers, volunteers and workforce?****T** |
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* 1. **Your club engages with and demonstrates an awareness and appreciation of who your members and workforce are**

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| **How does your club recognise the contribution of your workforce and volunteers?** |
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* 1. **Your club has an appointed person for new member enquiries and has an agreed approach to raising participation**

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| **3.3.1 Please confirm who your contact for new members is** |
| **Name** |  |
| **Email Address** |  |
| **Contact Number** |  |
| **3.3.2 Please confirm the clubs waiting list policy if operating at full capacity and how is this policy communicated?**  |
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| **3.3.3 What approach does the club take to raising participation?** |
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**Evidence Checklist**

Please ensure that you have prepared the following evidence to submit for your CAPS assessment. When the evidence is ready, tick the box to show that it is present.

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| 3.4 | A copy of your club’s sports equality policy, or the adopted England Netball equality policy hand signed and dated by two members of the committee  | **T** |
| 3.5 | Copies of communications with members or parents/carers | 1 |
| 3.6 | Your club has contact with at least one local school and has a basic school club link form (signed and dated)  | **T** |
| 3.7 | Copies of communications from the club with non-active/lapsed members to re-engage   | 2 |
| 3.8 | Evidence that the club holds club retention activities | 2 |
| 3.9 | Evidence of club documentation specifically for new members as part of their induction | 1 |
| 3.10 | Copies of communications to show the club creates opportunities to actively engage with audiences in coaching, volunteering, committee and activator roles | 1 |