



Committee roles access levels in ENgage

Each ENgage club directory is required to have the following 5 Committee roles allocated, as a minimum:

- Chairperson
- Secretary
- Treasurer
- Safeguarding Officer
- Data protection Lead

It is possible for an individual to have more than one of these roles, providing there are **at least 3 different people** within the 5 roles.

To uphold good financial governance, the chairperson role and the treasurer role must be allocated to different people. Also, the safeguarding officer and the secretary must both be age 19 years or older on 1st September of the membership year.














































































All individuals holding a committee role, must at the minimum, purchase a social and supporting membership, in order to validate the club's programme of insurance.

ENgage will also allow you to add other non-mandatory committee roles:

- Vice Chair

- Membership Secretary
- Marketing & Communications
- Website Administrator
- Performance Lead
- Other Committee Member

The following committee roles give the individual additional access within ENgage:

	Chair	Club Secretary	Treasurer	Safeguarding Officer	Data Protection Lead	Vice Chair	Membership Secretary	Marketing & Communications	Website Administrator	Performance Lead	Other Committee Member
Others Personal Details											
Organisation Profile											
Members											
People											
Correspondence											
Team Management											
Finance											

Please note, the level of access to sub-sections within each of the areas above may vary, dependent on the role.

Key



No Access



View Only



View & Edit