




How to add league bank details on ENgage

In order for leagues to set up a free ENgage website, league bank details need to be entered by either the ENgage assigned league chair, secretary, treasurer or vice chair:

1. Log into ENgage
2. In the 'My Organisations' box, select the thumbnail next to your organization's name
3. Click 'Finance'
4. Select 'Bank Details'
5. Click 'New'
6. Enter information into all fields
7. Tick the box next to 'Is Default'
8. Tick the box 'I have read, consented and agreed to First Sports Internationals Terms and Conditions, England Netballs Region, County, Club membership and League Registration Contract and I am of legal age' (Mandatory)
9. Tick the box 'Accept Online Credit/Debit Card Payments' (Mandatory)
10. Tick the box 'Accept Online Direct Debit Payments' (Optional)
11. Check that the entered details are correct
12. Click on the small disc icon  to save

Please note, the 'Bank details' section on ENgage will display an orange stripe under the 'Accept Online' column, once the payment has been verified (This takes approximately one hour after adding the bank details) and only then can online payments be completed.