



## #ReadyForRugby RugbyConnect Refresher Webinar Q&A

### Irish Rugby Football Union

10-12 Lansdowne Road | Ballsbridge | Dublin 4 | D04 F720

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[www.irishrugby.com](http://www.irishrugby.com)   



Q. Is this being recorded? If so, will it be available to share and view?

A. You will be able to view the webinar again by clicking on the same link you used to access the webinar.

This is the link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ODQwNGYyYzAtNWU0MS00MzE3LWI0MDktNWFINWNmMjllYmM3%40thread.v2/0?context=%7b%22Tid%22%3a%22ceda1b25-1daa-42a2-9e33-fe6e22b18378%22%2c%22Oid%22%3a%22bbaeea44-b33b-4783-9471-cec387d3014e%22%2c%22IsBroadcastMeeting%22%3a%22true%7d&btype=a&role=a](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODQwNGYyYzAtNWU0MS00MzE3LWI0MDktNWFINWNmMjllYmM3%40thread.v2/0?context=%7b%22Tid%22%3a%22ceda1b25-1daa-42a2-9e33-fe6e22b18378%22%2c%22Oid%22%3a%22bbaeea44-b33b-4783-9471-cec387d3014e%22%2c%22IsBroadcastMeeting%22%3a%22true%7d&btype=a&role=a)

Q. Are there videos on how to use the email system?

A. Yes available at <https://www.irishrugby.ie/running-your-club/rugbyconnect/> There is a video for one off email notifications and there is also information on automated transfer notifications in the transfer guide.

Q. We got branch approval for all our minis & youths last season. Next season will it be a simple "matching" process for us?

A. If they were already matched and approved they will just need to renew their registration into next season. The youth players will still require club approval for the photo to ensure that it is passport style for use on match day.

Q. Do players still need to fill in a transfer form?

A. No players have to accept the T&Cs of the transfer process and approve their transfer which has been started by the club. The entire process is online. Dual/loan still requires offline forms.

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Q. If a youth mini player is already registered on the system do we still have to go through the process as if they never existed?

A. No they will just have to go through the re-registration of their membership into next season. They have to accept the T&Cs to do so. Youths will also require club approval for their photo, which may be required by the match commissioner on gameday. This should be a similar style to a passport photo.

Q. How do we handle registration of members for 21/22 season that have not been approved for 20/21?

A. They will be put through the same process as last year, matching and approving. But players existing in the system, having registered, matched and approved for 20/21 season, will not have to go through matching and only approval at club level for youths to ensure their photo is provided and correct.

Q. Do we need to inform the branch of all our teams in order for them to be able to put them up on the system?

A. The branch should be aware of your Teams based on the competition fixtures. Should you wish to add a team or are missing a team then please contact them.

Q. Can we start the process of re registration the new season now? or do we need to wait till 30/06/2021?

A. You must wait for the 01/07/2021. The T&Cs and forms for the 2021/2022 season are still being finalised.

Q. Is it possible to pull reports from the database? Such as Attendance report?

A. The attendance report is high on our list of priorities to be introduced in the coming weeks.

Q. Is it possible to embed a registration form on your club website?

A. You can add the link for your registration form to your club page.

Q. Previously the surveys were only available to fill out 18 hours before the start time of the session - has this now been changed to 24 hours?

A. Yes this has now been changed to 24 hours.

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Q. How will re-registration work for schools? Player email addresses have not been previously added.

A. Schools registrars will complete a bulk renewal of members. There is also functionality to add a player's email address should they wish to create an account to join a club also. We will upload videos and have a webinar specifically for schools.

Q. So can you only update selling date after expiry of previous season?

A. You will begin selling a new membership type for the 2021/2022 season. There may be alterations to the T&Cs or forms for next season.

Q. Can a function be added that Attendance Details can be archived?

A. We are working on a report for the Attendance tracking module which will allow you to report on previous attendances.

Q. How many individuals in any club should have access to RugbyConnect? I look after registrations and teamsheets but doing attendance health declarations etc would be too much for one person.

A. For Teamsheets and health declarations, once you add officials to a panel/team they will have access to manage these areas from their own public user accounts. You don't need to manage those areas from the club login once the panels are set up.

For further information and guides/videos please visit:

<https://www.irishrugby.ie/running-your-club/rugbyconnect/>

Or do not hesitate to contact [rugbyconnect@irfu.ie](mailto:rugbyconnect@irfu.ie) or your provincial representatives. I look forward to working with you all over the coming months as we transition into our second season in RugbyConnect.

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