



Guidelines For Events (Adult-Based)

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Summary Of Change		
Revision Number	Date	Updates To:
V2	October 15 th 2020	<ul style="list-style-type: none"> • <i>Covid 19 Safety Officer</i> • <i>Travel To/From Club/Event</i> • <i>Facilities</i> • <i>Pitch</i> • <i>Post Event</i>
V3	June 8 th 2021	<ul style="list-style-type: none"> • <i>Travel to / From Club (event)</i> • <i>Check in (registration) process / Pre Event</i> • <i>Facilities</i> • <i>Social Distancing Behaviours</i>



A. COVID-19 Safety Officer

Any event which is run during the current phases must adhere to HSE/NHS/IRFU Guidelines and appoint a dedicated COVID-19 Safety Officer. A list of possible duties for a COVID-19 Safety Officer is below, however this is not exhaustive and should be tailored depending on the many factors that surround the event.

- With the Event organisation committee, create a COVID-19 Health and Safety plan for this event, liaising with all stakeholders.
- Provide the event team with the appropriate COVID-19 training and education to run the event.
- Ensure the event team are fully aware of HSE/NHS/IRFU guidelines surrounding the return to play.
- Ensure the event team are aware of specified ratios implemented during this time.
- Ensure that indoor facilities are NOT utilised during restricted levels/steps.
- Contact club insurers regarding possible amendments to policies due to the Pandemic.
- In advance of anyone attending, ensure that they are aware of all Guidelines in place for running the event i.e. COVID-19 Health and Safety Plan.
- Implement a tracking and monitoring system for all Individuals/Pods/Teams using pitches and ensure that all HSE/NHS/IRFU guidelines are strictly adhered to.
- Ensure social distancing is maintained at all times.
- Ensure IRFU COVID-19 posters are prominently placed around the venue and are relating to the correct Phase/Step.
- Ensure ALL attendees (players and coaches etc.) are recorded and that contact information is fully up to date.

- Ensure the venue has appropriate stocks of sanitation and cleaning materials.
- Create a check-in area that can be used by teams to register, with appropriate measures such as social distancing, sanitation etc.
- Contact your Branch personnel if there are any issues regarding these Guidelines.
- Promote best practice regarding policies and information from the HSE/NHS/IRFU.

B. Travel to / from Club (Event)

- Anyone attending the event should, where possible, travel alone, or with someone from the same household.
- The Event team must create clear and separate entry/exit points.
- The Event team should operate a stop and drop system, wherein only the attendee gets out of the vehicle.
- Ensure there is distance between parking spaces, and if attendees must park next to each other, they must wait for the other person to leave before getting out.
- Do not offer lifts.
- Attendees to arrive no more than 5 minutes prior to session commencing where government guidelines advise that changing facilities are prohibited.
- Attendees should go directly to the registration area, maintaining social distancing, and from there to their dedicated training zone.
- Attendees should arrive ready to play where government guidelines advise that changing facilities are prohibited.
- All people must sanitise their hands prior to arriving at the club.
- Clubs should enforce one-way systems around the club both in the car park, and common walking areas, with regular visuals of a recommended social distance.
- All attendees must leave venue in a prompt manner, however in case of prolonged waiting period please ensure all social distancing Guidelines are enforced.

C. Check in (registration) Process / Pre-Event

- All attendees should pre-register online and complete IRFU Pre-Return to Rugby Personal Assessment Declaration.
- Walk up's will not be accepted. Only online booking attendance for the Event so the Event team can manage numbers safely in accordance to Guidelines.
- All Players, and Coaches (attendees) must ensure the Event team has their up to date contact details.

- Queue markers lined out to ensure social distancing.
- Sanitiser station at check in area.
- No mingling in check in area.
- Attendees to go immediately to training area post check in.
- Educational information available on website and must be read pre attendance.
- If unwell and in a risk group, please do not attend.

D. Facilities

- All Clubhouses are to remain closed during the restricted levels/steps, except for toilet facilities which must be thoroughly cleaned at regular intervals, Event team and COVID-19 Safety Officer to ensure this takes place.
- Changing rooms, function rooms, and the club bar should remain closed during the restricted levels/steps of reopening.
- Players must bring their own equipment if required and NEVER share (stretch bands, foam rollers, etc.).
- Attendees must bring their own water bottle and NEVER share.
- All equipment must be thoroughly sanitized following every session, (cones, balls, hit shields, tackle tubes, etc.)
- Event teams should keep their equipment use over these restricted levels/steps to a minimum and must not be shared with other groups within the event/camp.
- The use of unnecessary equipment must be limited during these phases.
- Referees/Coaches should follow all IRFU guidelines.

E. Pitch (grounds)

- Each pod/group/team will be zoned on pitch.
- Zones will be identified by colour, number, section, etc. Movement between zones will be minimised and controlled at all times.
- Pods/Groups will stay the same throughout these Events.
- Unidirectional flow systems needs be implemented.
- Markers should demonstrate recommended social distance length.
- All pods/groups to remain in socially distanced groups during breaks and not to mingle.
- Bathroom breaks will be staggered with no grouping permitted, to be organised prior to commencement of event.

- Access to dressing rooms and function halls is prohibited during restricted levels/steps so the Event team should be mindful of this in their plan for different weather conditions.

F. Post Event

- Post event, attendees must leave immediately if dressing rooms are not available during restricted government levels/steps.
- Attendees must shower at home where no access is given to shower facilities in clubs during restricted government levels/steps.
- Event team must, always, avoid grouping larger amounts of attendees and any meetings must be held outside with social distancing adhered to.
- Attendee must report if they subsequently develop COVID-19.

G. Social Distancing Behaviours

- Players must refrain from handshakes and high fives.
- Practice good cough/sneeze etiquette and dispose of any used tissue in a responsible manner.
- Avoid touching your face.
- Remain apart from other players when taking a break.
- If a ball from another zone comes across, send it back with a kick on the ground. Refrain from picking up the ball.
- Social distancing is advised when travelling in vehicles to/from training.
- No spitting or clearing of nostrils on pitch or grounds.