



15 August 2020
Lausanne, Switzerland

To: Affiliated Federations
Council and Commission Members
Organisers of World Championships
National Rowing Magazines
Partners

Circular No. 3 of 2020

Ladies and Gentlemen,

This Circular covers the following items:

1. Documents for the 2020 FISA Ordinary Congress
2. Documents for the 2020 FISA Extraordinary Congress
3. Registration for the 2020 Congresses
4. 2020 Congress Video Presentations and Member Federation Consultation Meetings on the proposed changes to the Statutes and Rules

1. Documents for the 2020 FISA Ordinary Congress

Member Federations are reminded that the 2020 FISA Ordinary Congress will be held on Friday, 16 October 2020 from 12:00 to 14:00 hrs CEST with registration from 11:30 hrs CEST. This Congress will be held using video-conferencing and online voting technology.

- a. **Agenda Papers** - Please note that the official Agenda Papers can now be found at this link:
<http://www.worldrowing.com/fisa/about-fisa/congress>
- b. **2019 Congress Minutes** - Please also note that the Draft Minutes of the 2019 FISA Ordinary Congress can be found at this same link:
<http://www.worldrowing.com/fisa/about-fisa/congress>

MFs are kindly asked to submit any comments or questions in advance of the Congress to info@fisa.org

The French version of the Agenda Papers and Minutes will be published on the website in September. Veuillez noter que la version française des documents du Congrès ordinaire sera publiée sur le site Internet au mois de septembre.

- c. **Election** – An election for the following position on the Council has been announced for this Congress and nominations have been received for:

- Chair of the Para Rowing Commission

Full CV information about the candidates is presented in the Agenda Papers.

2. Documents for the 2020 FISA Extraordinary Congress

Notice is repeated that the 2020 FISA Extraordinary Congress will be held on Saturday, 17 and Sunday, 18 October 2020 from 12:00 to 15:00 hrs CEST with registration from 11:30 hrs CEST. This congress will be held using video-conferencing and online voting technology.

- a. **Member Federation Proposals** – A proposal for a change to the Advertising Bye-Laws was received from the Swedish Rowing Federation by the **16 July 2020** deadline and will be considered by the FISA Council at its meeting on 10 October 2020. The proposal can be found in the Agenda Papers as a separate document at this link:
<http://www.worldrowing.com/fisa/about-fisa/congress>
- b. **Proposals for Changes to Statutes and Rules** – After a three-year process involving the Member Federations at MF Conferences, the FISA Council presents the proposed changes to the Statutes and Rules in order to place FISA in alignment with current norms related to good governance, transparency and the IOC's Agenda 2020.
 - Final Proposed Changes to the FISA Statutes and Bye-Laws
 - Provisional Proposed Changes to the Appendices related to the FISA Statutes "as at 14 August 2020"
 - Final Proposed Changes to the FISA Rules of Racing and Bye-Laws
 - Proposed Changes to the Appendices related to the Rules of Racing and Event Regulations "as at 14 August 2020"

The above documents, including summary explanatory documents for the main changes to the Statutes and Rules of Racing can be found at this link: <http://www.worldrowing.com/fisa/about-fisa/congress>

As the Appendices to the Statutes and Rules are considered to be Bye-Laws, and as the COVID-19 pandemic has delayed final preparations, they are marked "as at 14 August 2020" and the final versions of these appendices, with any changes highlighted, will be published on 16 September 2020, one month prior to the Congresses.

- c. **Additional topics for decision** (Agenda point 5):
 - a. Article 36 - 2021 to 2024 Voting Rights Calculation and Article 14 – 2021 to 2024 Member Subscriptions – alternative solution due to COVID-19
 - b. Paris 2024 Olympic event programme proposal for IOC Executive Board
- d. **Any other business**
 - a. 2024 Olympic and Paralympic Qualification System decision timeline
 - b. World Championship programme decision timeline

All this information can be found at this link:
<http://www.worldrowing.com/fisa/about-fisa/congress>

3. Registration to attend the Congresses

a. Member Federations - Delegates

MFs must advise FISA of the names of their delegates attending the Congresses by completing the “Congress Attendance Form – MF Delegates”. Forms are to be submitted to FISA no later than 31 August 2020 using the following online form:

<https://worldrowingforms.wufoo.com/forms/q1tq34xj165s84t/>

b. FISA Recognised Continental Rowing Confederations and Member Groupings – Delegates

FISA Recognised Continental Rowing Confederations and Member Groupings must advise FISA of the names of their delegates attending the Congresses by completing the “Congress Attendance Form – Continental Rowing Confederations & Member Groupings”. Forms are to be submitted to FISA no later than 31 August 2020 using the following online form:

<https://worldrowingforms.wufoo.com/forms/q1btzqd41dw4izb/>

c. Observers

Observers are welcome to attend the Congresses and must inform FISA in advance by completing the “Congress Attendance Form - Observers”. Forms are to be submitted to FISA no later than 31 August 2020 using the following online form:

<https://worldrowingforms.wufoo.com/forms/q7qd2430yibx8w/>

Please note: The information submitted in the Congress Attendance Forms will be used to provide access to the online meeting and voting platform, as applicable, to registered delegates and observers. Please ensure the information submitted to FISA is accurate.

d. Virtual Meeting Technology and Test Sessions for registered delegates

FISA plans to use the following technology:

- “Zoom” video-conferencing, with simultaneous interpretation (French/English)
- “Lumi” online voting and meeting platform, accessible via a standard web browser

Test sessions will be held during the two weeks prior to the Congresses. The exact dates will be communicated to the delegates that have registered.

If you have any immediate concerns or questions, please contact Lucy Trochet, Governance Manager lucy.trochet@fisa.org

4. 2020 Extraordinary Congress MF Consultation Videos and Meetings on the proposed changes to the Statutes and Rules

A programme of information and consultation sessions will be held for member federations, to explain and discuss the proposed changes to the Statutes and Rules and provide an opportunity for MFs to raise questions to FISA. The sessions will be in English only.

a. Statutes

21 August – Statutes Part 1, presentation and video published

28 August – Statutes Part 2, presentation and video published

1 September – MFs to submit comments and questions to FISA

3 September – Statutes Questions and Answers published

4 September – 09:00hrs and 17:00hrs CEST, MF consultation meeting, using “Zoom” video-conferencing technology. (MFs will be asked to sign up for one of these two video-conference meetings, based on their time zone)

b. Rules of Racing

11 September - Rules Part 1, presentation and video published

18 September – Rules Part 2, presentation and video published

22 September – MFs to submit comments and questions to FISA

24 September – Rules Q&A published

Friday 25 September – 09:00hrs & 17:00hrs CEST, MF consultation meeting, using “Zoom” video-conferencing technology. (MFs will be asked to sign up for one of these two video-conference meetings, based on their time zone)

c. Registration of Consultation Meeting Delegates

MFs are requested to advise FISA of the names of their delegates attending the Consultation Meetings by using the “Consultation Meeting Attendance Form”. Forms are to be submitted to FISA no later than 31 August 2020 using the following online form:

<https://worldrowingforms.wufoo.com/forms/qi3nxqb16q42b3/>

The information submitted in the Consultation Meeting Attendance Forms will be used to provide login details for the online meeting. Please ensure the information on the form is accurate.

It is strongly recommended that those delegates attending the Consultation Meetings are the same delegates who will attend, and vote, at the Congresses.

5. Delegate Responsibilities for the Virtual Congresses & Meetings

Delegates should be aware that they have the following responsibilities with respect to their attendance at the 2020 Congresses and Consultation Meetings:

- To have a stable and strong internet connection
- To use a computer with Chrome web browser (do not use smartphones & tablets)
- To have mic, camera and speakers (if not already built into your computer)
- To be able to access “Zoom” video-conferencing software
- To watch the presentations explaining the changes to the Statutes, Rules, related Bye-Laws and Regulations (published on the World Rowing website on the dates listed above)
- To attend the consultation sessions and understand the proposed changes to the Statutes, Rules, related Bye-Laws and Regulations

- To discuss the proposals with their Board in advance of the Congress voting sessions
- To attend a test session during the two weeks prior to the Congresses
- To ask questions if there is anything that is not clear, with respect to the Congresses

The 2020 Ordinary and Extraordinary Congresses will be livestreamed and available for viewing via YouTube. A link to the livestream will be posted on the Congress page of the website.

Yours sincerely,



Jean-Christophe Rolland
President



Matt Smith
Executive Director

Attachments