

## Appendix 1

### Bye-Law to Article 54 – Duties of the Commissions, Working Groups and Management Boards

#### 3. Specific Duties of the Commissions

##### Athletes Commission

1. General Areas of Responsibility
  - 1.1 To provide a means of ensuring that the Council of FISA is aware of the opinions of current active rowers concerning major issues affecting the sport.
2. Objectives and Activities
  - 2.1 To establish a network of representative rowers throughout the world for a wide canvassing of opinion.
  - 2.2 To assist the Executive Committee in convening and conducting competitors' surveys and/or meetings at World Rowing Championships.
  - 2.3 To be available to hear the views of rowers on FISA matters and to channel them to the FISA Council.
  - 2.4 To advise the Council on any matters referred to the Commission.
  - 2.5 To analyse the organisation of the World Rowing Championship and Olympic regatta and to report its findings to the Council.
  - 2.6 To make known to the Council the views of competitors on any matter in the field of competitive rowing, in all its forms, as it sees fit.
3. Membership
  - 3.1 Members of this Commission can no longer serve on the Commission after 31st December following the eighth anniversary of their last participation as a competitor at a World Rowing Championships or Olympic Games.
  - 3.2 The Chair of the Commission must be eligible for membership of the Commission at the time of election to the chair, and may then serve a full four-year term as Chair.

##### Competitive Rowing Commission

1. General Areas of Responsibility
  - 1.1 To increase participation in all types of competitive rowing, including Olympic, sprint, ergometer, etc.
  - 1.2 To raise standards in competitive rowing.
  - 1.3 To provide advice to the Council on all matters related to competitive rowing, especially at FISA Events.
2. Objectives and Activities
  - 2.1 Coaching; To undertake the following activities in the coaching field:
    - 2.1.1 To advise on coach identification and recruitment.
    - 2.1.2 To liaise with coaches.
    - 2.1.3 To advise on coach education.
    - 2.1.4 To assist in the implementation of the Coaching Development Programme in conjunction with the Development Commission.
    - 2.1.5 To stage the annual FISA Coaches Conference.
    - 2.1.6 To assist in specific coaching courses and seminars.
    - 2.1.7 To assist in the production of coach education material.
    - 2.1.8 To implement a coaches' communication network.
  - 2.2 Competition; to undertake the following activities in relation to competition:
    - 2.2.1 Regulation of international rowing competition in terms of (i) composition (events, boat-classes, categories), (ii) conditions, (iii) environment, (iv) international regatta programme.
    - 2.2.2 Promotion and development of competitions.

- 2.2.3 Analysis and review of competition from the point of view of changes e.g. in competitive standards, social and financial environment, global mobility, participation levels.
- 2.2.4 Development of alternative and of complementary types of competition.
- 2.2.5 Undertaking the tasks delegated to it by the Council or the Rules in relation to FISA Events, such as seeding.

### **Development Commission**

- 1. General Areas of Responsibility
  - 1.1 To promote the universality of rowing in all its aspects.
  - 1.2 To plan and co-ordinate the FISA Development Programme Activities, to be carried out by relevant Commissions.
  - 1.3 To manage the FISA Development Budget.
- 2. Objectives and Activities
  - 2.1 To increase the number of federations affiliated with FISA.
  - 2.2 To help raise the standards of rowing amongst member federations, particularly in the developing rowing nations.
  - 2.3 To produce a high quality of educational programme material.
  - 2.4 To plan and co-ordinate educational courses and seminars worldwide.
  - 2.5 To plan and co-ordinate the FISA Boat Collection and Boat Building Programmes.
  - 2.6 To stimulate a greater number of rowing federations to participate in FISA Championships and the Olympic Games.

### **Equipment and Technology Commission**

- 1. General Areas of Responsibility
  - 1.1 To establish and ensure compliance with rules concerning boats and equipment used in rowing events to which the FISA Statutes and Rules of Racing apply.
  - 1.2 To support development in the field of rowing equipment.
  - 1.3. To review new technology and its potential application to rowing.
- 2. Objectives and Activities
  - 2.1 To check rowing equipment from the point of view of safety of the rowers.
  - 2.2 To co-operate in the Development Programme of FISA.
  - 2.3 To encourage the production of inexpensive rowing equipment complying with specified standards.
  - 2.4 To work in co-operation with the Control Commission at FISA World Championships.
  - 2.5 To encourage and promote dissemination of information and courses on boat building and repairs.
  - 2.6 To be the point of contact with FISA for the manufacturers of equipment and technology in the sport of rowing.
  - 2.7 To survey equipment in use and produce theoretical material and drawings for rowing equipment.
  - 2.8 To be the initial contact with manufacturers concerning Rule 40 (Innovations) to review and evaluate new equipment and technology and to advise the Executive Committee.
  - 2.9 To collect and review scientific information available for the sport of rowing.

## **Events Commission**

1. General Areas of Responsibility
  - 1.1 To set and monitor the standards of international regattas and of all FISA events with regard to the venue, the technical installations, the safety of rowers and the organisation of the events.
2. Objectives and Activities
  - 2.1 To advise and assist Organising Committees to improve the standard of facilities and regatta courses for all major international events.
  - 2.2 To maintain and improve the standard of regatta organisation at all major international events in co-operation with the Umpiring Commission.
  - 2.3 To provide advice and guidance at every stage from initial concept to final commissioning in the development of new courses and new regattas.
  - 2.4 To monitor and co-ordinate changes to the structure of the FISA international regatta calendar in co-operation with the Competitive Rowing Commission.
  - 2.5 To prepare and regularly update documents and manuals which specify the FISA requirements for all aspects of: a) the upgrading of existing courses; b) the development of new courses; c) the organisation of championships and major regattas.
  - 2.6 To visit and inspect regatta courses and regattas.
  - 2.7 To provide members for the technical group responsible for inspecting candidates for future championships and Olympic Games.
  - 2.8 To advise and assist organising committees in the organisation of international events for sprint rowing, Para-Rowing, ergometer rowing and coastal rowing.

## **Event Promotion Commission**

1. General Areas of responsibility
  - 1.1 To advise organising committees on their policy and strategic planning for the promotion of their event.
  - 1.2 To assist with the transfer of knowledge on promotion strategies and activities between FISA and past, present and future organising committees of FISA's main events:
    - 1.2.1 By developing/filling FISA's knowledge transfer database in the event promotion area;
    - 1.2.2 By facilitating interaction between of organising committees of events in the event promotion area.
  - 1.3 To provide input to Council on FISA's policies and approach to event promotion.
  - 1.4 To assist the Council in the assessment of the promotional aspects of bid submissions.
2. Objectives and Activities
  - 2.1 Advise organising committees of FISA's main events on:
    - 2.1.1. promoting their event to the local, regional and international communities, utilising all media and communications platforms as well as public relations;
    - 2.1.2. improving stakeholders experience at events through sport presentation, social media, reporting and information distribution.
  - 2.2 Facilitate knowledge transfer on the area of event promotion:
    - 2.2.1 At dedicated meetings upon FISA's request;
    - 2.2.2. By producing post-event reports with collection of data, samples and photographs at events;
    - 2.2.3 By facilitating the evaluation of a standardised survey of main stakeholders;

- 2.2.4 By studying the learnings on event promotion from other sports;
- 2.2.5. By studying the learnings on general event promotion.
- 2.3 Provide input to FISA by:
  - 2.3.1 Advising the FISA Council on the development of advertising rules and guidelines as they relate to events;
  - 2.3.2 Analysing FISA's sport presentation approach and policies at events;
  - 2.3.3 Assessing and advising on the standards that FISA sets for its organising committees related to stakeholders' experience of the event.

### **Masters Rowing Commission**

- 1. General Areas of Responsibility
  - 1.1 To promote Masters rowing in all its forms on a national and international basis.
  - 1.2 In cooperation with other Commissions establish standard master classes in new forms of rowing like indoor, adaptive and coastal.
- 2. Objectives and Activities
  - 2.1 To organise the World Rowing Masters Regatta annually.
  - 2.2 To gather dates and locations of key international masters regattas for the international calendar.
  - 2.3 To publish written information.

### **Para-Rowing Commission**

- 1. General Areas of Responsibility
  - 1.1 To oversee all areas of Para-Rowing.
  - 1.2 To increase participation in Para-Rowing at all levels of performance.
  - 1.3 To promote and monitor trends in Para-Rowing at national, international and Paralympic levels.
  - 1.4 To provide advice on Para-Rowing as required by FISA.
- 2. Objectives and Activities
  - 2.1 To develop inclusive policies within FISA.
  - 2.2 To develop inclusive on-water and indoor rowing competition.
  - 2.3 To include Para-Rowing in active life programmes.

### **Rowing for All Commission**

- 1. General Areas of Responsibility
  - 1.1 To promote on a national and international basis all the following forms of rowing:
    - 1.1.1 touring, fitness and recreational rowing,
    - 1.1.2. coastal and traditional rowing,
    - 1.1.3. ergometer rowing.
- 2. Objectives and Activities
  - 2.1 Promote Recreational, Touring and Fitness Rowing by:
    - 2.1.1 Overseeing the FISA Tour(s) and the expansion of international touring.
    - 2.1.2 Collaborating with member federations to share knowledge on ways to expand recreational & tour rowing within their own countries.
    - 2.1.3 Fostering communication between the global recreational rowing community.
  - 2.2 Promote Coastal and Traditional Rowing by:
    - 2.2.1 Overseeing the staging of the World Rowing Coastal Championship regatta.
    - 2.2.2 Collaborating with member federations to develop coastal rowing in new countries and to new rowers.
    - 2.2.3 Fostering communication between the traditional coastal rowing communities

## 2.3 Promote Ergometer Rowing by:

2.3.1 Promoting and facilitating the international development of the ergometer rowing movement.

2.3.2 Collaborating with member federations to develop ergometer rowing.

### **Sports Medicine Commission**

#### 1. General Areas of Responsibility

1.1 To oversee and advise on all medical aspects related to rowing.

1.2 To monitor medical and safety services at World Rowing Championships and regattas of the World Rowing Cup.

1.3 To investigate and promote the prevention of sports injuries.

1.4 To study, monitor and publicise biological aspects of training.

1.5 To assist in the basic medical education of coaches.

1.6 To regulate and undertake doping control.

#### 2. Objectives and Activities

2.1 To provide advice and recommendations on request to the Council, Coaches Conference and national federations.

2.2 To formulate and publish guidelines for medical services.

2.3 To document literature related to exercise physiology, sports medicine and biomechanics.

2.4 To formulate and publish anti-doping rules and to assist in putting them into effect.

2.5 To participate in the FISA Coaches Conference.

2.6 To provide information by way of published material.

### **Umpiring Commission**

#### 1. General Areas of Responsibility

1.1 To promote umpiring throughout the world.

1.2 To standardise umpiring and to maintain and improve the quality of umpiring in general, in particular at FISA World Championships, and at international events (regattas, sprints, adaptive, ergometer, coastal, etc.) throughout the world.

1.3 To monitor the qualifications and quality of international umpires.

#### 2. Objectives and Activities

2.1 To maintain and develop selection criteria for juries at FISA Events.

2.2 To supervise the work of the juries at World Rowing Championships.

2.3 To conduct umpires' seminars using the most modern educational techniques and methods.

2.4 To conduct examinations for international umpires licences.

2.5 To be represented at as many international regattas as possible.

2.6 To attend jury meetings at international regattas.

### **Women's Rowing Commission**

#### 1. General Areas of Responsibility

1.1 To promote participation in women's events.

1.2 To oversee all areas of women's activity in rowing.

1.3 To identify and promote women in administration, coaching, umpiring and research.

#### 2. Objectives and Activities

2.1 To establish better communication with national federations and to meet with teams.

2.2 To assist FISA in promotion and public relations.

2.3 To co-operate with other international sport federations.

2.4 To co-operate in the FISA Development Programme.

- 2.5 To investigate and evaluate regatta results, numbers of participants, weight limits etc.
- 2.6 To establish and maintain contacts with people responsible for women's rowing in each national federation.
- 2.7 To organise seminars.
- 2.8 To report each year to the FISA Congress.
- 2.9 To collect material for publicity and promotion of women's rowing.

### **Youth Rowing Commission**

- 1. General Areas of Responsibility
  - 1.1 To oversee all areas of youth rowing.
  - 1.2 To increase participation in youth rowing at all levels of performance.
  - 1.3 To monitor trends in youth rowing at national and international levels.
  - 1.4 To provide advice on youth rowing as required by FISA.
- 2. Objectives and Activities
  - 2.1 To support the FISA Development Programme.
  - 2.2 To broaden youth participation especially amongst developing rowing nations.
  - 2.3 To represent the interests of youth rowing when decisions about the competition system are to be made.
  - 2.4 To provide themes for and facilitate the FISA Youth Coaches Conference.
  - 2.5 To maintain and improve contact with coaches and athletes at the World Junior and Under 23 Championships, e.g. by holding meetings.
  - 2.6 To assist and advise during the preparation of the organisation of the World Junior and Under 23 Championships.
  - 2.7 To analyse the organisation, entries and results of the World Junior and Under 23 Championships and to publish the results.
  - 2.8 To assist the Control Commission at the World Junior and Under 23 Championships.

### **4. Duties of the Working Group on Rowing and the Environment**

- 1. General Areas of Responsibility
  - 1.1 Promote environmental responsibility in the planning and staging of events, design and construction of new rowing facilities.
  - 1.2 Raise awareness on environmental issues throughout the rowing community.
  - 1.3 Liaise with external institutions such as public authorities, environmental organisations and other sporting bodies.
  - 1.4 Monitor and evaluate the applications of FISA's environmental policies and guidelines.
- 2. Objectives and Activities
  - 2.1 Create and revise policy and assist in its implementation.
  - 2.2 Create environmental regulations for FISA operated events and monitor their application.
  - 2.3 Make recommendations for planning, siting, design, construction and operation of new facilities.
  - 2.4 Suggest guidelines to national federations for environmentally responsible operations of rowing clubs.
  - 2.5 Make recommendations for environmental codes of conduct for the rowing community.
  - 2.6 Undertake projects and programs which fulfil FISA's environmental policies.

## **5. Duties of the European Rowing Management Board**

### **1. General Areas of Responsibility**

- 1.1 To be responsible for directional guidance, promotion and development of European rowing.
- 1.2 To manage rowing competitions among the rowers of the European member federations.

### **2. Objectives and Duties**

- 2.1 To ensure that European Rowing Championships are successfully staged every year.
- 2.2 To determine the format, programme and timing of the European Rowing Championships.
- 2.3 To make any decisions appropriate to the circumstances in the interests of European Rowing.
- 2.4 To hold an annual General Assembly.
- 2.5 To ensure the execution of decisions taken by the General Assembly.
- 2.6 To ensure the observance of the Constitution and Rules of the European Rowing Championships.
- 2.7 To ensure the maintenance of proper standards in the organising of the European Rowing Championships and European Rowing Junior Championships.
- 2.8 To increase participation in European Rowing Championships.
- 2.9 To investigate other forms of rowing competition (Under 23, Junior, ergometer rowing, etc.).

### **3. Membership of the European Rowing Management Board**

- 1.1 The Board shall consist of four members elected by the European Member Federations at a European General Assembly and three European members appointed by the FISA Council. The FISA Council shall appoint one of the seven members to act as Chair.
- 1.2 The members of the Board shall each serve for a period of four years, which can be renewed, subject to re-appointment or re-election as appropriate.
- 1.3 At each European General Assembly in an Olympic year and the two following years, the FISA Council shall appoint a member to serve for a four year period and the European Federations shall elect a member to serve for the same four year period. In the year before an Olympic year the European Member Federations shall elect a member to serve for a four year period.