

17 May 2012
Lausanne, Switzerland

**To: Affiliated Federations
 Council and Commission Members
 Organisers of World Championships
 National Rowing Magazines
 National Training Centres**



**2012 PARALYMPIC GAMES REGATTA – LONDON
UPDATE BULLETIN 1**

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1 Important Deadlines

Please take note of the following important deadlines:

7 – 21 May 2012	Bipartite Commission Invitation application period
21 May 2012	Deadline for NPCs to confirm to FISA use of quota places gained at the Final Paralympic Qualification Regatta.
21 May 2012	Deadline to submit Bipartite Commission Invitation applications to FISA.
25 May 2012	FISA to inform NPCs of any quota places obtained by the reallocation of unused IF quota places.
25 May 2012	FISA confirms in writing to the NPCs the Bipartite Commission Invitation qualification slots
6 August 2012	Deadline for London 2012 Organising Committee to receive entry forms submitted by NPCs.

2 Confirmation of usage of qualification places

NPCs are reminded that usage of qualification places obtained at the Final Paralympic Qualification Regatta must be confirmed by **21 May 2012**. A template for this letter is attached to this Bulletin in **Appendix 1**. Confirmations should be sent to Nathalie Phillips at nathalie.phillips@fisa.org.

3 Bipartite Commission Invitation places

The International Paralympic Committee (IPC) and FISA will allocate 12 Bipartite Commission Invitation qualification places – 6 eligible male athletes and 6 eligible female athletes. In addition, the Bipartite Commission will allocate the four unused Host Country allocations (2 male and 2 female slots).

To be considered for a Bipartite Commission Invitation, FISA must receive an official application in writing from the relevant NPC, including supporting documentation for each applicant. The application form is attached to the Bulletin in **Appendix 2**.

The deadline for applications is **Monday, 21 May 2012** at midnight, Central European Time.

FISA will notify all NPCs in writing of the Bipartite Commission Invitation allocations by 25 May 2012.

4 Eligibility requirements and classification opportunities

To be eligible for selection by an NPC, all athletes must:

- Have a FISA international classification; and
- Have competed in at least one official FISA competition between 1 January 2010 and 30 June 2012; and
- Be internationally classified with either a 'Review' or 'Confirmed' sport class status.

The final World Rowing adaptive event for 2012 is the **Munich International Adaptive Regatta** at the time of the final World Rowing Cup in Munich, Germany. This event takes place from **14-16 June**. Entries closed at midnight (CET) on 14 May 2012; late entries will be considered in exceptional cases. Classification will be held on 13 June (the schedule will be published once all entries are received). **Note that there will not be any VI Classification at this event.**

To assist athletes who have not yet met the rower eligibility requirements and to provide additional international competition, the following additional regatta in 2012 is recognised as an official FISA competition:

Nationals, Mercer Park New Jersey, USA

Dates: 27-29 June 2012

Classification: 28 June 2012

Close of Entries: May 31, 2012

Location: Mercer Park, New Jersey

Contact: AJ Dominique

Email: alvin@usrowing.org

Please note that classification evaluation for athletes with a visual impairment at the London Paralympic Games takes place at the Paralympic Village, Stratford, London. Rowers with a visual impairment that require classification evaluation must travel from the Paralympic Rowing Village at Egham, to the Paralympic Village in Stratford.

5 Late athlete substitution policy

The International Paralympic Committee and the London Organising Committee for the Paralympic Games (LOCOG) have agreed on a policy of athlete substitutions. According to the policy, athlete substitutions may only be made for an athlete who withdraws due to injury, illness or other special circumstances prior to the completion of the Sport Entries sign-off conducted during the NPC's DRM. Regardless of the situation, all substitutions are subject to final review and approval by the IPC.

Athlete substitutions will only be considered if an Official Substitution Application Form has been completed, and the substitution is made for an athlete in the same sport, sport class and event who fulfils the conditions of the qualification and classification criteria for the respective event. The substitute athlete must meet the sport's eligibility criteria and must have signed the IPC Eligibility Code Form.

In addition, the respective NPC must have submitted an Accreditation Application Form for the substitute athlete to LOCOG by the deadline of 20 April 2012. All substitutions are subject to final review and approval by the IPC.

The deadline for the final lists of participating athletes in the London 2012 Paralympic Games is 6 August 2012.

6 FISA Family Grandstand

The final payment for FISA Family Grandstand tickets was due on 15 April. FISA will distribute the tickets to NFs before the Games upon receipt from LOCOG. The NFs will be responsible for distributing the tickets to the ticket holders.

It should be noted that there will be no reserved seating in the FISA Family Grandstand. The tickets may show a designated seat, however this will not be enforced at the venue. Please be sure to communicate this clearly to all ticket holders to avoid misunderstandings at the venue. We can also confirm that, according to LOCOG's 'Babes in Arms' policy, babies aged 12 months or under, will be permitted access to Eton Dorney without a ticket.

NFs are reminded that it is forbidden to sell FISA Family Grandstand tickets to members of the general public as the tickets are only for the families and relatives of the rowers or board members of the Federation. Any NFs that no longer require some of the tickets they have purchased should contact FISA before 15 July 2012. FISA will maintain a waiting list of NFs wishing to purchase additional tickets and allocate returned tickets to those NFs on the waiting list. Federations surrendering unwanted tickets will be responsible for the full payment for the tickets until such time as the tickets have been resold to another federation.

7 Presidents' Grandstand

FISA has been allocated a limited area in the grandstand, closer to the finish line, which has been designated the FISA Presidents' Grandstand. Access to this grandstand will be by invitation only (two per NF) and only to holders of FISA Family Grandstand tickets i.e. no entry to the Presidents' Grandstand without a FISA Family Grandstand ticket. Unfortunately FISA Family Grandstand tickets are currently sold out and a waiting list for returns is being created as mentioned above.

If your NF has not purchased FISA Family Grandstand tickets for the President or Secretary General, please contact Nathalie Phillips at nathalie.phillips@fisa.org to be placed on the waiting list.

8 VAPPs – private team vehicles

Please contact your NPC representative regarding Vehicle Access Parking Permits (VAPP's). VAPP's are the only way that a vehicle will be given a parking space near to the Rowing Venue. VAPPs are available on the Rate Card Portal on a first come first served basis.

Note that all passengers will be required to pass through the security screening and can then take the internal shuttles to the athlete area.

9 Athlete Rest Area

Rest areas for teams will be provided as in previous Paralympic Games in the form of hard-sided tents (cabins) on the south side of the boathouse building. The number of cabins per team will be calculated according to the number of athletes per NPC. The cabins will be accessible, carpeted and will be furnished with some chairs and mats. They will have electrical power sufficient for charging devices such as mobile phone chargers and iPods, but teams will need to order power on rate card for larger items such as kettles, TVs etc.

Due to advertising regulations, teams will not be permitted to bring in their own tents or gazebos as at other World Rowing events. A limited number of tents will be provided on the north side of the boat storage area. Teams wishing to have one of these tents should submit a request to rowing@london2012.com. The allocation will be based primarily on team size.

10 Security Clearance for containers and trailers

Boat trailers, towing vehicles and equipment entering the venue on or before 19 August 2012 can be delivered directly to the venue. Boat trailers may be subject to security screening at the venue entrance and teams may be asked to remove some or all boats from the trailer at this point. Please note that all deliveries during this period must be between 09:00 and 17:00.

Boat trailers, towing vehicles and equipment entering the venue on or after 22 August 2012 will need to pass through the Venue Search Area (VSA) at the entrance to the, before entering the venue. Boats, trailer compartments and vehicles will be subject to a search at the VSA and teams will be asked to remove some or all boats from the trailers. Please note that all deliveries during this period must be between the hours of 09:00 and 17:00.

Note there will be no access or deliveries to the venue from 20- 21 August 2012.

Teams must email rowing@london2012.com at least 72 hours in advance of the planned arrival time to confirm the following details:

- NPC
- Driver name(s)
- Driver passport number(s)
- Vehicle registration
- Vehicle types
- Number of boats and types
- Other equipment
- Date and time a team wishes to deliver the boats/equipment onto the venue

Teams wishing to leave their tow vehicle on venue may do so, but these vehicles must remain in situ until the end of competition.

Please refer to the Team Leaders Guide for more details, or contact your NPC.

11 Team equipment & tools

Teams may bring equipment and tools into the venue under the same process as the boats described in point 12 above. All equipment and tools will be subject to screening at the MSF.

A storage area for teams' equipment and tools will be provided and will be located adjacent to the bag storage facility.

12 Wheelchair, orthotic and prosthetic repair service

A wheelchair, orthotic and prosthetic repair service will be available at the Paralympic Rowing Village at Royal Holloway. It will be in operation from 22nd August until 4 September, and will open from 06:00 – 10:00 hrs and 15:00 – 22:00 hrs every day. Outside of these times, the service will operate on a 'call-out' basis. Please consult the Team Leaders Guide for more information.

13 Identifications on boats and clothing

At the Paralympic Games, the IPC Rules for manufacturer identifications on uniforms and equipment will apply. The Rules can be found in the “IPC Manufacturer Identification Guidelines for the 2012 Paralympic Games” and can be downloaded from <http://www.paralympic.org/Events/London2012/Guides> . The rowing-specific regulations are detailed in the Sport-by Sport list on page 17 of this document, and are attached to this Bulletin in **Appendix 3**. Please make sure your training and racing clothes and equipment comply with the IPC rules so that your rowers are not disturbed when training and preparing for a race. These rules apply to all race clothing and equipment worn/used at the Paralympic regatta venue.

14 Radio frequencies – clearance at the venue

Teams wishing to use their own radios must have a UK Spectrum Radio Licence approved by LOCOG Technology. The Spectrum Order Period finished on 29 February 2012. Late applications will be accepted, but with no guarantee of a successful outcome.

Teams should contact their NPCs to apply for a licence if they have not done so already.

15 Course opening times (and closures)

The venue will open for training at 13h30 on 22 August. On training days (22 – 30 August), the venue will be open from 08:00 hrs to 18:30 hrs and on racing days from 07:00hrs to 18:30 hrs. The course will be open for training at the following times:

22 August	Training from 13:30 – 18:00 hrs
23 – 30 August	Training from 08:30 – 18:00 hrs
31 August – 5 Sept	Training from 07:30 – 18:00 hrs

The venue will remain open until 18h30 on the day of the Opening Ceremony.

16 Bicycles for coaches

LOCOG will allow NPCs to bring bicycles into the venue, however these bicycles will be subject to security screening at the Material Screening Facility and will not be allowed to leave and re-enter the venue.

All branding must be covered and bicycles must comply with IPC Rules on identifications.

In addition, bicycles will be available for hire from LOCOG. The number of bicycles allocated to a team will depend on team size. To hire bicycles, each team will be required to complete a bike rental form, which requires credit/debit card details.

Appendices

- 1** Template for NPC confirmation of usage of qualification places obtained in the 2011 World Championships and Final Qualification Regatta
- 2** Bipartite Commission Invitation application form
- 3** Paralympic Charter Rule 51: Guidelines regarding authorised identifications – Rowing