

APPENDIX 5	APPENDIX 57	
BYE-LAWS TO ARTICLE 47 – DUTIES OF THE COUNCIL MEMBERS	BYE-LAWS TO ARTICLE 47-45 – DUTIES OF THE COUNCIL MEMBERS	Please refer to the “ <i>Explanatory Note for proposed changes to Articles related to the division of responsibility between the Council and the Executive Committee and the Management (Arts 38 & 48, Arts 45 and 51 and Appendices S6, S7 and S8)</i> ”.
1. Duties of the President	1. Duties of the President	Updated, incorporating Swiss Lawyer recommendations where appropriate.
The President of FISA:	The President of <u>FISA World Rowing</u> :	
1.1 Leads and represents FISA;	1.1 Leads and represents <u>FISA World Rowing</u> ;	
1.2 Chairs the Congresses, Council and Executive Committee meetings, Joint Commissions Meetings, and other meetings, where appropriate, and which are organised within FISA or by FISA. In the absence of the President meetings are chaired by the nominee of the President;	1.2 Chairs the Congresses, Council and Executive Committee meetings, Joint Commissions Meetings, and other meetings, where appropriate, and which are organised within <u>FISA World Rowing</u> or by <u>FISA World Rowing</u> . In the absence of the President meetings are chaired by the <u>Vice President or another specific</u> nominee of the President;	
1.3 Defines the policies to be followed by FISA in co-operation with the Council and the Congress;	1.3 Defines the policies to be followed by FISA in co-operation with the Council and the Congress;	Moved to the Executive Committee duties.
1.4 Suggests initiatives to promote FISA’s goals, delegates tasks to members of the Executive Committee, the Council, Commissions and working groups, in addition to those outlined in the Statutes and Bye-Laws, and encourages the member federations to be active contributors to the advancement of rowing;	1.34 Suggests Proposes and supports initiatives to promote <u>FISA’s World Rowing’s</u> goals, delegates tasks to members of the Executive Committee, the Council, Commissions and working groups, <u>in addition to those set out in addition to those outlined</u> in the Statutes and Bye-Laws, and encourages the M member F federations to be active contributors to the advancement of rowing;	
1.5 Submits a report to the Ordinary Congress each year; and	1. 45 Submits a report to the Ordinary Congress each year; and	

1.6 May make necessary decisions in urgent circumstances, if it is not possible to consult the relevant parties within FISA. Such decisions shall be deemed to be decisions of the Council for the purposes of Art. 33.	1. 56 May make necessary decisions in urgent circumstances, if it is not possible to consult the relevant parties within FISA when the competent body within World Rowing cannot be consulted for timely action. Such decisions shall be deemed to be decisions of the Council for the purposes of Art. 33 32, and shall be brought to the competent body for confirmation at the next possible opportunity.	
2. Duties of the Vice President	2. Duties of the Vice President	Updated, incorporating Swiss Lawyer recommendations where appropriate.
The Vice President of FISA:	The Vice President of FISA World Rowing:	
2.1 Carries out such duties as are delegated by the President;	2.1 Carries out such duties as are delegated by the President;	
2.2 Is responsible for representing FISA when the President is unable to do so, or when requested by the Executive Committee;	2.2 Is responsible for representing FISA World Rowing when the President is unable to do so, or when requested by the President or the Executive Committee;	
2.3 Works on special assignments and working groups when requested to do so by the Executive Committee or the Council. These assignments or working groups may concern the internal affairs of FISA or FISA's relations with other bodies;	2.3 Works on special assignments and working groups when requested to do so by the President , Executive Committee or the Council. These assignments or working groups may concern the internal affairs of FISA or FISA's relations with other bodies;	
2.4 Oversees the work of the Development Programme; and	2.4 Oversees the work of the Development Programme; and	
2.5 Submits a report to the Ordinary Congress each year.	2.5 Submits a report to the Ordinary Congress each year.	
3. Duties of the Treasurer	3. Duties of the Treasurer	Updated, incorporating Swiss Lawyer recommendations where appropriate.
The Treasurer of FISA:	The Treasurer of FISA World Rowing:	
3.1 Is responsible for the financial management of FISA;	3.1-2 Is responsible for the financial management of FISA Chairs and calls for meetings of the Finance Committee, and	

	<u>reports to the Executive Committee on the activities of the Finance Committee; and</u>	
3.2 Prepares FISA's long-term financial plan having regard to the four year Olympic cycle;	3.2 Prepares FISA's long-term financial plan having regard to the four year Olympic cycle;	
3.3 Is responsible for keeping the Executive Committee and Council informed of FISA's financial situation by means of management accounts;	3.3 Is a member of the Internal Audit Committee and is responsible for convening the meetings. Is responsible for keeping the Executive Committee and Council informed of FISA's financial situation by means of management accounts;	
3.4 Oversees the management of FISA's assets, the adequacy of insurance, the financial terms of major contracts and staff remuneration in consultation with the President and the Executive Director;	3.4 Oversees the management of FISA's assets, the adequacy of insurance, the financial terms of major contracts and staff remuneration in consultation with the President and the Executive Director;	Now part of the wider Finance Committee role.
3.5 Oversees the preparation of the annual budget and the annual accounts, and presents them to the Ordinary Congress, liaises with the Executive Director in order to monitor the progress of income and expenditure during the year, and seeks approval from the Executive Committee for significant deviations from budget; and	3.5-1 Oversees the preparation of the annual budget and the annual accounts, and presents them to the Ordinary Congress, Liaises with and supports the Executive Director in connection with the preparation of the annual budget and the annual accounts, as well as the long-term financial plan, having regard to the four-year Olympic cycle and presents them to the Ordinary Congress in order to monitor the progress of income and expenditure during the year, and seeks approval from the Executive Committee for significant deviations from budget; and	
3.6 Submits a report to the Ordinary Congress each year.	3.6-4 Submits a report <u>and presents the financial statements</u> to the Ordinary Congress each year.	
4. Duties of the Executive Director	4. Duties of the Executive Director	Updated, incorporating Swiss Lawyer recommendations where appropriate.
The Executive Director of FISA:	The Executive Director of <u>FISAWorld Rowing</u> :	

<p>4.1 Is responsible for the effective management of FISA, within the policies and objectives approved from time to time by the FISA Council;</p>	<p>4.1 Is responsible for the effective management<u>Conducts the day to day operations</u> of FISA<u>World Rowing</u>, within the policies and objectives approved from time to time by the FISA Council<u>Executive Committee</u>;</p>	
<p>4.2 Is supervised by the President and operates within the limits of authority and budget approved by the Executive Committee and the Council;</p>	<p>4.2 Is<u>Acts under the supervision and with the support of</u> by the President and operates within the <u>limits of authority and budget limits of authority and budget</u> approved by the Executive Committee and the Council;</p>	
<p>4.3 Selects and engages the staff of FISA within the human resources plan and budget approved by the Council, and is responsible for the direction and management of the staff;</p>	<p>4.3 Selects and engages<u>Appoints and manages</u> the <u>World Rowing</u> staff of FISA within the human resources plan and budget approved by the <u>Executive Committee</u>Council, and is responsible for the direction and management of the staff;</p>	
	<p><u>4.4 Secures proper financial management and accounting, including adequate reporting;</u> <u>4.5 Prepares in consultation with the Treasurer, the annual and long term (annual and four-year) budgets and financial statements to be finalised in the Finance Committee and approved by the Executive Committee;</u> <u>4.6 Reports to the Executive Committee and Council on all World Rowing's affairs as appropriate; and</u></p>	
<p>4.4 Prepares the annual Business Plan as well as the Olympic Cycle (four year) Business Plan in consultation with the Executive Committee for approval by the Council; and</p>	<p>4.4 Prepares the annual Business Plan as well as the Olympic Cycle (four year) Business Plan in consultation with the Executive Committee for approval by the Council; and</p>	

4.5 Submits a report to the Ordinary Congress each year.	4. 7 ⁵ Submits a report to the Ordinary Congress each year.	
5. Duties of the Commission Chairs	5. Duties of the Commission Chairs	
The Chairs of the Commissions of FISA:	The Chairs of the Commissions of FISA ^{FISA World Rowing} :	
5.1 Advise, direct and represent the Council in their technical areas;	5.1 Advise, direct and represent the Council in their technical areas;	
	5.2 ^{5.2} <u>Convene meetings of their commission as appropriate to fulfil the duties of their commission in line with Art. 55 Duties of the Commissions and Working Groups</u>	
5.2 Chair Commission meetings and allocate duties to the Commission members in accordance with the Bye-Laws to Art. 56 (Appendix 6);	5.2 ³ Chair Commission meetings and allocate duties to the Commission members in accordance with the Bye-Laws to Art. 56 ⁵⁵ (Appendix 6 ⁵⁹);	
5.3 Prepare annual budget proposals with the Executive Director for approval by the Executive Committee;	5.3 ⁴ Prepare annual budget proposals with the Executive Director for approval by the Executive Committee;	
5.4 Propose appointments to their Commissions for approval by the Council;	5.4 ⁵ Propose appointments to their Commissions for approval by the Council;	
5.5 Report to the Council on technical matters related to their Commissions and submit reports on their Commissions' activities to the Ordinary Congress each year; and	5.5 ⁶ Report to the Council on technical matters related to their Commissions and submit reports on their Commissions' activities to the Ordinary Congress each year; and	
5.6 Provide support to the FISA Development Programme as required.	5.6 ⁷ Provide support to the FISA Development Programme as required.	
6. Duties of the FISA Continental Representatives	6. Duties of the FISA Continental Representatives	
The FISA Continental Representatives:	The FISA Continental Representatives:	
6.1 Represent FISA within their continent;	6.1 Represent FISA ^{FISA World Rowing} within their continent;	
6.2 Promote rowing and maintain close and regular contact with the member federations, continental rowing confederations and	6.2 Promote rowing and maintain close and regular contact with the M ^M ember F ^F ederations, continental rowing	

groupings of member federations, and regatta organisers in their continents;	confederations and groupings of M member F ederations, and regatta organisers in their continents;	
6.3 Promote and support FISA development initiatives and advise FISA on rowing development within their continent;	6.3 Promote and support FISA -development initiatives and advise FISA - <u>World Rowing</u> on rowing development within their continent;	
6.4 Observe the major international regattas held within their continent;	6.4 Observe the major international regattas held within their continent;	
6.5 In case of non-observance of the Statutes and Rules of Racing in their continent, submit reports to the Executive Committee;	6.5 In case of non-observance of the Statutes and Rules of Racing in their continent, submit reports to the Executive Committee;	
6.6 Submit reports to the Ordinary Congress each year. For this purpose they may request reports from the member federations within their continent; and	6.6 Submit reports to the Ordinary Congress each year. For this purpose, they may request reports from the M member F ederations within their continent; and	
6.7 Submit to the Executive Committee reports and minutes of meetings attended within their continent, where those meetings relate to their FISA responsibilities.	6.7 Submit to the Executive Committee reports and minutes of meetings attended within their continent, where those meetings relate to their FISA - <u>World Rowing</u> responsibilities.	
7. Duties of the Co-opted Members	7. Duties of the Co-opted Members	
The President may assign specific duties to the Co-opted members as required.	<u>7.1</u> The President may assign specific duties to the Co-opted members as required.	
	<u>7.2</u> <u>Submit a report to the Ordinary Congress each year</u>	