



6 July 2021  
Lausanne, Switzerland

**To:** Affiliated Federations  
Council and Commission Members  
Organisers of World Championships  
National Rowing Magazines  
Partners

### **Circular No. 3 of 2021**

#### **Calling Notice**

Ladies and Gentlemen,

This Circular covers the following items:

1. 2021 World Rowing Ordinary Congress, virtual meeting
2. 2021 World Rowing Championships, Shanghai, CHN
3. Safeguarding
4. Prevention of Manipulation of Competitions
5. Member Federation Details
6. Technogym Discount Offer

#### **1. 2021 World Rowing Ordinary Congress, virtual meeting**

Notice is hereby given that the 2021 World Rowing Ordinary Congress will be held on Saturday, 6 November 2021, 12-14:00hrs CET. The meeting will be held using video-conferencing and online voting technology.

##### **a. Congress Agenda**

The provisional agenda can be found at this link:

<https://worldrowing.com/about/organisation/governance/official-communications-world-rowing-circulars/>

According to the commitments of the 2020 Ordinary Congress, the Council committed to the 2021 Ordinary Congress to:

- Create the Gender Equality, Diversity and Inclusion Commission (replacing the Women's Commission)

The Council also committed to present:

- Proposed Purpose and Activities of the Coastal Rowing Commission
- Proposed Purpose and Activities of the Indoor Rowing Commission
- Proposed Purpose and Activities of the Gender Equality, Diversity and Inclusion Commission

Any Member Federation (MF) wishing to submit an additional agenda item or a specific proposal for inclusion in the agenda must do so in written form in English and/or French, along with the reasons for the proposal, to be received at World Rowing Headquarters in Lausanne no later than 6 August 2021.

## **b. Council Elections**

The following positions on the Council are due for election at the Congress and nominations are called for these positions:

- President
- Vice President
- Treasurer
- Chair of the Coastal Rowing Commission (term until 31 December 2023)
- Chair of the Gender Equality, Diversity and Inclusion Commission (replacing the Women's Commission, term until 31 December 2023)
- Chair of Indoor Rowing Commission (*As communicated in Circular 1 of 2021, "the election of the Chair of the newly created Indoor Rowing Commission will be held at the 2021 Ordinary Congress", for a term ending on 31 December 2023.*)

MFs and candidates for the above Council positions are reminded to refer to Art. 42 – Eligibility of Council Members and Art. 58 – Ethical Principles and Integrity, as well as the relevant sections of Art. 46 – Duties of the Council Members and Art. 55 – Duties of the Commissions and Working Groups for a description of the roles and responsibilities.

MFs interested in nominating a candidate or candidates for these Council positions are asked to complete the Council Nomination Form, which can be accessed using the following link:

<https://worldrowing.com/about/organisation/governance/official-communications-world-rowing-circulars/>

For the nomination(s) to be accepted and validated, the Council Nomination Form needs to be completed and returned to World Rowing no later than 6 August 2021.

If you have any questions regarding the Council elections and nomination process, please send an email to Lucy Trochet, Governance Manager ([lucy.trochet@worldrowing.com](mailto:lucy.trochet@worldrowing.com) )

## **c. Election of the three Council Members to the Executive Committee**

In accordance with Art. 49, three Council members shall be elected individually to the Executive Committee based on a proposal from the Council.

## **d. Registration to attend the Congress**

Member Federation Delegates - MFs must advise World Rowing of the names of their delegates attending the Congress by completing the "Congress Attendance Form – MF Delegates". The attendance form can be accessed at the following link and must be completed and submitted to World Rowing no later than 6 October 2021:

MF Delegates: <https://worldrowingforms.wufoo.com/forms/rrnevnv0jm3jr2/>

Recognised Continental Rowing Confederations and Member Groupings Delegates - Recognised Continental Rowing Confederations and Member Groupings must advise World Rowing of the names of their delegates attending the Congress by completing the “Congress Attendance Form – Continental Rowing Confederations & Member Groupings”. The attendance form can be accessed at the following link and must be completed and submitted to World Rowing no later than 6 October 2021:

CRC/MG: <https://worldrowingforms.wufoo.com/forms/r1wo8h7r1d1la9q/>

Observers are welcome to attend the Congress and must inform World Rowing in advance by completing the “Congress Attendance Form - Observers”. The attendance form can be accessed at the following link and must be completed and submitted to World Rowing no later than 6 October 2021:

Observers: <https://worldrowingforms.wufoo.com/forms/rpdsfvi10orgis/>

Member Federations and Recognised Continental Rowing Confederations are reminded that, in accordance with Art. 22 – Eligibility of Congress Delegates, “...to accredit more than one delegate to the Congress, both genders must be represented...”.

*Please note: The information submitted in the Congress Attendance Forms will be used to provide access to the online meeting and voting platform, as applicable, to registered delegates and observers. Please ensure the information submitted is accurate.*

#### **e. Virtual Meeting Technology & Test Sessions**

The following technology will be used for the Congress:

- “Zoom” video-conferencing, with simultaneous interpretation (French/English)
- “Lumi” online voting and meeting platform, accessible via a standard web browser

Test sessions will be held in advance of the Congress. More information will follow. If you have any immediate concerns or questions, please contact Lucy Trochet, Governance Manager [lucy.trochet@worldrowing.com](mailto:lucy.trochet@worldrowing.com)

#### **f. Voting at Congress & Annual Subscription Fee**

As agreed at the 2020 Congresses, the calculation of the 2021-2024 voting rights and 2022-2024 subscription fee levels will be made following the 2021 World Rowing Junior Championships and presented to the MFs.

## **2. 2021 World Rowing Championships, Shanghai, China**

The decision on the staging of the 2021 World Rowing Championships in Shanghai, China will be announced on Monday, 12 July 2021 at 14:00 hrs CEST. World Rowing, the Chinese Rowing Association and the organising committee in Shanghai are working hard to clarify the new visa criteria and entry conditions of the Chinese authorities for foreigners who will enter China for this event. Following the announcement on 12 July, there will be two dedicated zoom webinars on 13 July for information on this decision; 09:00 hrs CEST and 17:00 hrs CEST. The links for these zoom meetings will be sent on 12 July 2021.

## **3. Safeguarding**

Following on from the Safeguarding webinar series which took place in March 2021, World Rowing has recently developed guidance on good practices to follow when recruiting and appointing volunteers and paid staff and in establishing their suitability to work with children and vulnerable adults including elite athletes.

The guidance document and webinar recordings can be accessed here:  
<https://worldrowing.com/responsibility/safeguarding/>

The World Rowing Policy on Safeguarding Participants in Rowing from Harassment and Abuse, paragraph 5.2 states:

*“5.2 Member Federations are responsible for:  
a. Defining and implementing their own policies and procedures to protect their athletes, staff and volunteers from harassment and abuse, adapted to their own national legal framework and consistent with the World Rowing Policy. It is recommended to use the IOC Safeguarding Toolkit referenced in section 7 of this Policy when developing local national policies and procedures. ...”*

## **4. Prevention of Manipulation of Competitions**

World Rowing is working with the International Olympic Committee as part of its educational campaign “Believe in Sport” to raise awareness about Competition Manipulation – what it is, why people manipulate competitions, what the rules are, and what the sanctions are for those involved in competition manipulation.

Rowers and their entourage attending the Tokyo Games should complete the short e-learning course by Tuesday, 13 July 2021. The e-learning course is available in 6 languages and can be accessed here:

<https://www.olympic.org/athlete365/courses/preventing-competition-manipulation>

World Rowing’s Athlete Ambassador for the Prevention of Manipulation of Competitions is Kirsten McCann (RSA). For further information, including how to report any suspicions of competition manipulation please refer to the World Rowing website:

<https://worldrowing.com/about/organisation/governance/prevention-of-competition-manipulation/>

## 5. Member Federation Details

We kindly ask that each Member Federation check their details presented on the website and inform World Rowing ([info@worldrowing.com](mailto:info@worldrowing.com)) of any incorrect information. Please refer to this section of the website:

<https://worldrowing.com/about/organisation/member-federations/>

## 6. Technogym Discount Offer

In recognition of the increased pressure on rowers of all persuasions to train at home, or even just keep fit, our World Rowing community can benefit from reserved conditions on the purchase price of **Technogym's** excellent range of fitness equipment. Please go to Technogym's dedicated landing page: <https://www.technogym.com/land/en-int/lp-world-rowing-federation/> where you will find a list of their equipment. By clicking on the "discover more" button you will land in Technogym's e-commerce page, according to the country located by your browser. Then, if you wish to make a purchase, all you have to do is email [liz.soutter@worldrowing.com](mailto:liz.soutter@worldrowing.com) and you will be sent a coupon code that can be applied at the checkout on the Technogym e-commerce website.

Yours sincerely,



Jean-Christophe Rolland  
President



Matt Smith  
Executive Director

Attachments