



## World Rowing Physical Classification OC Guidelines and Checklist

### 1. Classification

Classification determines which Athletes are eligible to compete in Para Rowing and groups eligible athletes into Sport Classes; it promotes fair competition among athletes with impairments. It is a confidential process that requires privacy.

### 2. Responsibilities of the Organising Committee (OC)

A member of the OC should be appointed as a point of contact for the World Rowing Classification Coordinator. This OC member will be responsible to welcome the World Rowing Classification team on site, and ensure the Classification Waiting Area and Room(s) are properly set up.

### 3. Classification Area at the Competition Venue

The Classification Waiting Area and Room(s) should be set up with all equipment listed in the Checklist. All equipment must be in place one day before the first Classification Evaluation Session.

### 4. Classification Area Checklist

Waiting Area		Arranged
1	One (1) table and two (2) chairs <b>with power supply</b> at the entrance of the Classification Area, to welcome and register athletes/team personnel.	
2	Comfortable chairs for athletes/team personnel (minimum four 4).	
3	Garbage bin.	
4	Located next to the Classification Room(s).	
5	Close to a scanner/photocopier.	
6	Wireless internet access.	
Classification Room(s)		Arranged
1	Privacy from outside area.	
2	Wheelchair accessible entrance (5 meters wide by 7 meters long).	
3	One (1) table for paperwork and four (4) chairs.	
4	One (1) examination table (plinth or massage table).	
5	One (1) fixed seat ergometer with tools to adjust and remove the seat.	

6	One (1) sliding seat ergometer with tools to adjust and remove the seat.	
7	One (1) seat cushion (for fixed seat) and additional padding materials for seat.	
8	Two (2) extra straps (for fixed seat) with necessary tools.	
9	Hand sanitizer and cleaning spray.	
10	Non-latex gloves.	
11	One (1) emergency & first aid kit (that includes bandages/dressings for open wounds).	
12	Wireless internet access.	

### 5. Ideal Classification Area Layout

