

Code: **Job Application****Personal Information**

First Names	Surname	Title	Email
Address		Postcode	Phone Number
Are there any restrictions on your right to work in the UK? You will be required to provide evidence e.g. passport, birth certificate, permit.			
Yes No		If 'yes' please indicate the restrictions and expiry date of any permissions	
What position are you applying for?		How did you hear about this position?	
Expected salary	Notice period	Date available to commence	Pre-booked leave commitments

Employment History

	Current or Most Recent		Previous		Previous	
Employer						
Position/Job Title						
Dates of Employment	From	To	From	To	From	To
Salary £						
Reason for Leaving						

Education

	Name/Location	Qualification/Degree	Completed
School/College			
University			
List any other training or proficiencies you have completed to support your application			

References (will only be requested once an offer of employment has been made)

By providing a person's details, you confirm that you have received their consent for us to use their details to contact them.

	Reference 1	Reference 2
Employer Contact's Name		
Employer Contact's Job Title		
Organisation/Employer		
Relationship to you		
Address		
Postcode		
Telephone		

Supporting Statement of Applicant

Please address and include all criteria outlined in the job description and person specification, referring to the key responsibilities, tasks and duties, demonstrating evidence of your **knowledge, skills** and **experience** applicable to the role and organisational values. Include details as to **why** you are applying and **why** you are the best person for the role. **Please Note: The information you provide in this section determines if you will be invited to interview.** Please attach an additional A4 sheet if necessary.

Equal Opportunities

WRU Group is an equal opportunities employer. We recognise the value of a diverse workforce and welcome applications from all sections of the community irrespective of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion, sex or sexual orientation.

Special Arrangements

If you require any particular arrangements or reasonable adjustments to assist you with your application or to attend interview, please give details below:

Please tell us of any dates that you will not be available for interview

Disclaimer

1. I hereby certify that the information in this application is correct and to the best of my knowledge.
2. I understand that any false information may be grounds for withdrawal of a job offer, disciplinary action or termination of employment.
3. I am aware of the WRU's privacy notice, located at <http://www.wru.co.uk/eng/legal.php> informing me of how my data will be processed.
4. I provide consent for current, most recent and former employers to be contacted regarding my employment history, if successful.
5. WRU will retain my details on file for up to 12 months, following which all relevant documentation will be disposed of via certified secure destruction methods.

Signature**Name****Date**

Return your application by the closing date to hr@wru.wales, clearly stating the role you are applying for in the subject header. Alternatively post your application form to HR Department, Principality Stadium, Westgate Street, Cardiff CF10 1NS. Applications received after the closing date unfortunately will not be considered.

Thank you for your interest in working for the WRU Group. We will contact you after the closing date if selected for interview.